

Marshfield Planning Commission Meeting Minutes

7:00 p.m. • Thursday, April 7, 2016 • Old School House Common

Members present: Jon Groveman, Faeterri Silver, Bob Light, Michael Schumacher, and Melissa Seifert. The meeting was opened at 7:10pm.

1. **Changes to Agenda** – No changes to the agenda.
2. **Approve Minutes** – The members reviewed and approved with one change the minutes from the March 17th minutes.
3. **Zoning Administrator's Report** - At Hollister Hill Apartments there are 4 buildings that are falling down and the sewer system is backing up into the apartments. The owners would like to tear them down and replace them with 3 new apartment buildings. The Zoning Administrator, Bob Light, wrote a letter to the owner outlining the requirements for their proposed project: They need a conditional use permit and a site plan review from the DRB.
4. **Updates** -

Regarding Faeterri Silver's term on the Planning Commission ending April 15, 2016: Jon suggested to Andy Perchlik of the Selectboard that Faeterri be appointed for 1 more year since she is willing and the Commission agrees that she is a valuable asset to the Commission.

Jon will be going to the Selectboard meeting on Tuesday April 19th to inform them of the Commission's plans for the Public Forum planned for May 19th. He urged other members to attend this meeting as well.

Jon attended the latest Conservation Commission meeting urging the members to be involved in the zoning revision process. Jon mentioned that they seem agreeable to this but want to make sure that we don't already have an agenda for revisions, which the Planning Commission does not.

The Conservation Commission is thinking about applying for a Municipal Planning Grant so they can have Wildlife Mapping done in the town of Marshfield. The town of Marshfield can only apply for one Municipal Planning Grant per year. The Planning Commission agrees that they should do this and will work with the Conservation Commission on the next Municipal Planning Grant.

The Conservation Commission mentioned that Jens Hielke, a naturalist with the VT Fish & Wildlife Department, would be willing to help the Planning Commission interpret maps that they will be using to help determine the new Zoning districts.

5. **Follow up on RPC Town Plan discussion** – *on agenda, but skipped?*

6. Set Agenda for Public Forum

- a. Welcome/Introductions/Purpose of the Forum. Jon will draft up a power point that will include information about the Town Plan, main goals and zoning.
- b. The Regional Planning Commission will use maps using a projector and computer to explain the existing zoning districts and show what the impacts are projected to be based on our current zoning.
- c. The Regional Planning Commission will use maps using a projector and computer to explain the existing zoning districts and show what the impacts are projected to be based on our current zoning.

7. Other

What are the next steps? The next forum will be planned for June.

The next Planning Commission meeting is scheduled for April 28th. This meeting was adjourned at 8:44 pm.

Respectfully submitted,
Melissa Seifert

Final
Approved April 28, 2016